**Minutes for Meeting 7**

**Date**: Friday 16/10/2015

**Attendees**: Jeremy, Nabilah, Shu Wen, Zhi Hui, Darren Tay(PM)  
**Time**: 1.30pm – 3.30pm (2 hours)

**Pairs (Current):**

1) Jeremy + Zhi Hui   
2) Nabilah + Shu Wen

**Venue**: SMU Library Project Room 2.1

**Agenda**

1. Update task metrics and bug metrics
2. Critical Path
3. Checking of group progress
4. Code Sharing
5. Schedule for Next Meeting

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| S/N | Agenda (In details) | Brief Details: | Action By: | Due Date |
| 1 | Update Task metrics and Bug Metrics | Checked the progress of the groups and followed the updating based upon what was discussed during Supervisor Meeting 2 | PM | 16/10/15 |
| 2 | Critical Path | Updated the critical path based on the requirements given during Supervisor Meeting 2 | PM | 16/10/15 |
| 3 | Checking of group progress | Overuse function is behind time. TopK has been flagged as a possibility to be pushed to the next iteration. | PM | 23/10/15 |
| 4 | Code Sharing | Code was shared for the following functions:   1. Overuse Function 2. Basic App Function | - | - |
| 5 | Schedule for Next Meeting | The next meeting will take place on Friday and review our work done throughout the week. | All | 23/10/15 |

The meeting was adjourned at. These minutes will be circulated and adopted if there are no amendments reported in the next 24 hours.

Prepared by,

Nabilah

Vetted and edited by,

Darren